



Auction Procurement Form -- Wedgwood Elementary School

2720 NE 85th Street, Seattle, Washington 98115

Tel: (206) 252-5670 Fax: (206) 252-5671

Auction Date: March 22, 2019 **Donation Deadline:** February 15, 2019

Donor Name _____ **Phone** _____

Show as anonymous

Contact _____ **Address** _____

Email _____ **City/State/Zip** _____

Item Name _____ **Fair Market Value \$** _____

Item Description (for use in auction catalog; please describe in detail and include any restrictions)

Tangible Item

Item accompanies form

Item will be delivered to school by **February 15, 2019**

Certificate Item

Gift certificate accompanies form

Auction Committee to create certificate

Expiration date / / _____

(If not specified, one year from auction date)

Auction Sponsorship Form -- Wedgwood Elementary School

2720 NE 85th Street, Seattle, Washington 98115

Tel: (206) 252-5670 Fax: (206) 252-5671



Auction Date: March 22, 2019 **Artwork Deadline:** February 25, 2019

Donor Name _____ **Phone** _____

Show as anonymous

Contact _____ **Address** _____

Email _____ **City/State/Zip** _____

Sponsorship Level

In addition to an advertisement in the printed catalog, all sponsor logos are featured on the auction website and at the event

- Bronze (\$100)** - Quarter page ad (business card) in the auction catalog
- Silver (\$250)** - Half page ad
- Gold (\$500)** - Full page ad plus verbal recognition by the auctioneer
- Platinum (\$1000)** - All of Gold plus acknowledgment in Principal's Newsletter and prominent display at auction

Artwork

Please email your logo and any artwork or creative assets to be used in your ad to auctionwedgwood@gmail.com

- Sponsor to provide artwork for ad**
- Re-use/update ad from last year**
- Auction Committee to create ad**

Ad Specs

- High resolution for printing (300 DPI)
- Black-and-white only
- No bleed

Ad Sizes

- Full Page - 3.5" wide x 10.5" tall
- Half Page - 3.5" wide x 5" tall
- Quarter - 3.5" wide x 2.25" tall

Payment

- Check payable to "Wedgwood PTA" Send invoice
- Credit Card through <http://charityauction.bid/wedgwoodauction>